



**Guru Jambheshwar University of Science & Technology, Hisar**  
**(Established by State Legislature Act 17 of 1995)**  
**'A+' Grade NAAC Accredited**

**Sub: Invitation of quotation for Disposal of Discarded/Obsoleted Computer/ IT/ Electronics/ Electrical items from GJUS&T, Hisar.**

Please submit your most competitive quotation for the following item(s) with the following terms and conditions:

Sr. No	Brief description of the items	Specifications
1	Disposal of Discarded/Obsoleted Computer/IT/Electronics/Electrical items from GJUS&T, Hisar.	Annexure 'A'

**Terms & Conditions:**

1. The quotations must be signed by authorized signatory of the bidding firm/company on each page, along with seal of the firm/company, as the case may be.
2. The envelope containing the quotation(s) should be properly sealed (preferably wax/ cello tape seal) with mentioning **For Sale of E-waste Items**. If the envelope containing the quotation is not sealed and marked as above, the Purchaser will assume no responsibility for its misplacement or premature opening.
3. Conditional quotations are not acceptable. Hence the supplier is advised neither to alter the items nor to mention anything on the quotation form, except cost, signature with seal, otherwise the quotation will not be considered.
4. The rates of all the condemned/obsoleted computer/IT/Electronics/Electrical items may be mentioned in lump sum including Packing charges, Loading, Freight charges, Transit Insurance and any other charges as applicable.
5. The University reserves the right to reject any or all offers at any stage without assigning any reason.
6. The successful bidder will lift the material within 15 days from the date of award of contract. Award of contract will be intimated through email as well as Regd./Speed Post/Courier.

7. Bidders have to submit Earnest Money Deposit (EMD) @10% of the total quoted rate in favour of **Registrar, Guru Jambheshwar University of Science & Technology, Hisar** in the form of Demand Draft. The EMD will be refunded to the unsuccessful bidders. Without EMD, bid will not be considered.
8. 10% EMD deposited by the successful bidder will be adjusted towards payment and the successful bidder shall have to deposit remaining 90% payment along with applicable taxes and surcharge, if any, before the receipt of items. If the successful bidder does not lift the material within the given time period, the EMD of that bidder will be forfeited.
9. The rates should be quoted both in words as well as figures.
10. The successful bidder will have to lift the items on **AS ITS WHERE IS BASIS**.
11. The bidder should be registered on the panel of Any State Govt./Central Govt. Pollution Department under e-waste policy with validity on the last date of submission of quotation. The bidder will submit the relevant document in this regard.
12. The bidder, at his own cost and responsibility, is encouraged to visit the University and examine the items that may be necessary for preparing the bid. The cost of visiting the site shall be borne by the bidder himself.
13. The supply order(s) shall be executed within the time specified in this regard. However, in case of force Majeure / reasons beyond control of the supplier, he may make a written request to the Vice-Chancellor for grant of extension for the period. The written request in this regard should clearly spell out such reason. The Vice-Chancellor, if he/she is satisfied with such reasons and further if the requested extension will not be detrimental to the interests of the university, may grant extension for a reasonable period for the execution of work.
14. The validity of rates would be 30 days from the due date of submission of quotation in the University.
15. In case the rate quoted by the highest bidder is not found suitable, the University has the right to cancel the bid.
16. The sealed quotation should reach in the office of **Deputy Registrar (General Branch), Guru Jambheshwar University of Science & Technology, Hisar (Haryana), Pin Code-125001, Phone No. 01662-263126 by Registered / Speed Post/ Courier only** on or before **24-01-2025 up to 3.00 pm**. The quotation will be opened on **24-01-2025 at 4.00 pm** in the office of the Deputy

Registrar (General Branch), GJUS&T, Hisar. The quotation received after due date and time shall not be entertained.

17. In case of any dispute both the parties will be bounded by the decision of the Vice Chancellor, GJUS&T, Hisar, as the arbitrator.
18. All disputes shall be subject to Hisar jurisdiction.
19. Bidders are advised to study carefully the terms and conditions before quoting their bid.

I/we agree to above terms and conditions.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of Authorized representative  
the bidding firm (with official seal)

## Annexure "A"

Item Description	Lump sum Bid Rate (Rs.)	GST	Total Amount (Rs.)
E-waste items as per the list attached in PDF format			

**Total Amount (Rs.) in words** \_\_\_\_\_

**EMD Details:**

Demand Draft No. \_\_\_\_\_

Amount: \_\_\_\_\_

Name of the Bank: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of Authorized representative  
of the bidding firm (with official seal)