



Office of the Chief Warden (Boys)

Guru Jambheshwar University of Science & Technology, Hisar-125001

(Office Order)

In view of visit of hostel resident during this crucial time of COVID-19, to their respective boys' hostel for taking out their belongings, the following persons are designated:

1. DCW (Boys)
2. Sh. Surender, Assistant, BH-II

The duties & responsibilities are as follows:

1. Each member must take all precautionary measures related to COVID-19 (**face mask, hand sanitization, Aarogya Setu App, etc.**).
2. No **hostel resident/student is allowed to visit hostel premises without prior permission during this period.**
3. DCW (boys) will administer the whole process in coordination with the Chief Warden. He will prepare the schedule of visiting hostel for residents/students on daily basis and circulate well in time through online to Chief Warden, Proctor and respective hostels.
4. Sh. Surender, Assistant, BH-II, will be responsible for operating the email id, WhatsApp and helpline no. and will work under the supervision of DCW (Boys). He will assist the hostel residents and collect the information from students (Attached) and submit the data to DCW (Boys) in excel format on daily basis. After getting schedule of authorized student from DCW (Boys), the same will be communicated to concerned well in time about their schedule.

Further, the DCW (Boys) will monitor/ensure that all the boys hostel office/staff have to follow the guidelines recommended by COVID-19 cell, notice from chief warden (attached) and also will keep record of the visitors.

Email id : boyshostelgjust@gmail.com

WhatsApp & Helpline no. : 9466600708

Chief Warden (Boys)

Endst. No./CW(B)/20/.....

Dated:.....

Copy of the above is endorsed to the following for information and further necessary action:

1. Proctor, GJUS&T, Hisar.
2. DCW (Boys), GJUS&T, Hisar.
3. Director (PDUCIC), GJUS&T, Hisar.(**with the request to upload office order and notice on the university website**).
4. All Wardens (Boys Hostels), GJUS&T, Hisar.
5. SVC (for kind information of the Hon'ble VC), GJUS&T, Hisar.
6. Supdt. O/o Registrar (for kind information of the Registrar), GJUS&T, Hisar.
7. Sh. Surender, Assistant, BH-II, GJUS&T, Hisar.

Chief Warden (Boys)



Office of the Chief Warden (Girls)

Guru Jambheshwar University of Science & Technology, Hisar-125001

(Office Order)

In view of visit of hostel resident during this crucial time of COVID-19, to their respective girls' hostel for taking out their belongings, the following persons are designated:

1. DCW(Girls)
2. Mrs. Anita, Lady Attendant

The duties & responsibilities are as follows:

1. Each member must take all precautionary measures related to COVID-19 (**face mask, hand sanitization, Aarogya Setu App, etc.**).
2. No **hostel resident/student is allowed to visit hostel premises without prior permission during this period.**
3. DCW (girls) will administer the whole process in coordination with the Chief Warden. She will prepare the schedule of visiting hostel for residents/students on daily basis and circulate well in time through online to Chief Warden, Proctor and respective hostels.
4. Mrs. Anita, Lady Attendant, GH-IV will be responsible for operating the email id, WhatsApp and helpline no. and will work under the supervision of DCW (Girls). She will assist the hostel residents and collect the information from students (Attached) and submit the data to DCW (Girls) in excel format on daily basis. After getting schedule of authorized student from DCW (girls), the same will be communicated to concerned well in time about their schedule.

Further, the DCW will monitor/ensure that all the girls hostel office/staff have to follow the guidelines recommended by COVID-19 cell, notice from chief warden (attached) and also will keep record of the visitors.

Email id : **girlshostelgjust@gmail.com**

WhatsApp & Helpline no. : **9466600980**

Chief Warden (Girls)

Endst. No./CW(G)/20/.....

Dated:.....

Copy of the above is endorsed to the following for information and further necessary action:

1. Proctor, GJUS&T, Hisar.
2. DCW (Girls), GJUS&T, Hisar.
3. Director (PDUCIC), GJUS&T, Hisar.(**with the request to upload office order and notice on the university website**).
4. All Coordinators (Girls Hostels), GJUS&T, Hisar.
5. SVC (for kind information of the Hon'ble VC), GJUS&T, Hisar.
6. Supdt. O/o Registrar (for kind information of the Registrar), GJUS&T, Hisar.
7. Mrs.Anita, Lady Attendant, GH-IV, GJUS&T, Hisar.

Chief Warden (Girls)



Office of the Chief Warden (Boys & Girls)

Guru Jambheshwar University of Science & Technology, Hisar-125001

(NOTICE)

No. _____

Dated: 27-05-2020

Kindly fill the below information and submit it through online mode only. After submission, a schedule/permission will be issued and hostel resident is directed to visit **only once** on that specified date & time along with ID card.

For boy's hostel: boyshostelgjust@gmail.com, **9466600708** (WhatsApp & Helpline)

For girl's hostel: girlshostelgjust@gmail.com, **9466600980** (WhatsApp & Helpline)

Timing of WhatsApp & Helpline : 09:30 AM – 04:30 PM (working days only)

1.	Name	
2.	Father's name	
3.	Class	
4.	Course	
5.	Regn no/Roll no.	
6.	Room no/Hostel name	
7.	Purpose of visit	
8.	Address	
9.	City from which you are travelling	
10.	Mode of transport	
11.	Are you suffering from fever/ Difficulty in breathing /cough since last 14 days?	Yes/ No
12.	Provide at least four suitable dates & time on which you want to visit hostel:	
13.	I have handed over the key to the hostel staff with all my responsibility.	

Note: Maximum one accompanied person is allowed (along with ID card), and he/she must follow all precautionary measure related to COVID-19.

The hostel resident must take all precautionary measures related to COVID-19 (**face mask, hand sanitization, Aarogya Setu App, etc.**). Only the hostel resident (himself/herself) is allowed to visit the respective hostel on prescribed schedule with prior permission only.

In the interest of you, your family and Nation, you are requested to cooperate.

Chief Warden (Boys & Girls)