



**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY,
HISAR**

(Established by State Legislature Act 17 of 1995)

'A+' GRADE NAAC Accredited

No. Regn./UTD/2025/.....3204-3234

Dated:07-07-2025

To

The Director, HSB/All the Chairpersons (UTD's)
Guru Jambheshwar University of Science & Technology.
Hisar.

**Sub: Schedule for submission of the Eligibility-cum-Registration Slip / Continuation Return
alongwith Annexure-I & II for the session 2025-26.**

Sir/ Madam,

It is to inform you that provision for online submission of Eligibility-cum-Registration Slips and Continuation Return for the students admitted in UTDs have been made from the session 2024-25 vide notification Endst. No. Regn./UTD/2024/3149-85 dated 06.08.2024.

Accordingly, the Vice Chancellor has approved the following schedule for submission of Eligibility-cum-Registration Slip / Continuation Return alongwith Annexure-I & II of the students admitted in UTDs for the session 2025-26:

Sr. No.	Name of Programmes	Last date admission	Last date of submission of RR without late fee + 20 days of admission date	Remarks
	(i)	(ii)	(iii)	(iv)
1.	M.Sc. (Psychology)/ M.Sc. (Chemistry)/	14.07.2025	03.08.2025	Registration Return shall be accepted after expiry of dates mentioned in column no. (iii) with a fine of Rs. 5 per day per student for each course till the day of submission of the same subject to the maximum of Rs. 5000/- per course as per instruction no. 6 of notification dated 06.08.2024.
2.	B.Voc. (Food Processing and Engineering)	15.07.2025	04.08.2025	
3.	Integrated BCA – MCA/ Integrated BBA – MBA/ M.Sc. (Food Tech.)	16.07.2025	05.08.2025	
4.	M.A. (Sanskrit)/ M.Sc. (Biotechnology) (DBT supported reserved seats for SC/BC Candidates of Haryana and remaining seats other than DBT supported) and M.Sc. (Microbiology), M.Sc. (Mathematics)	17.07.2025	06.08.2025	

5.	All Integrated B.Sc-M.Sc. Programmes/ Integrated B.A (Hons./Hons. with Research)-M.A. Mass Comm./ Integrated B.com.-M.Com./ Bachelor of Physiotherapy/ M.A. Education/ M.Sc. (Environmental Sciences)	18.07.2025	07.08.2025	
6.	B.Sc. (Aviation)/ All MPT/ All MBA/ M.Sc. (Zoology)/ M.Sc. (Physics)/ MCA/ M.Sc. (Yoga Science and Therapy)/ P.G. Diploma in Guidance and Counseling/ M.A (Mass Comm.)/ M.A. (Eng.)/ M.Sc. CS (AIDS)/ M.Sc. (Botany)/ Master of Lib. & Info. Sc./ All. M.Pharm.	21.07.2025	10.08.2025	
7.	B.A. LL.B (Hons.)/ M.Com./ M.Sc. Geography/ M.Sc. (Economics)/ M.A. (Hindi)	22.07.2025	11.08.2025	
8.	All M.Tech. Programmes	25.07.2025	14.08.2025	
9.	All B.Tech. Programmes	14.08.2025 (as per prospectus of HSTES)	04.09.2025	

Schedule of submission of Continuation Return

Last date of Submission of fee	Last date of submission Continuation Return	Remarks
31.07.2025	20.08.2025	In case, the Director, HSB/Chairperson of the Department concerned fails to submit the Continuation Return within 20 days of last date of promotion, he/she shall be liable to pay a fine of Rs. 5 per day per student for each course till the day of submission of the same subject to the maximum of Rs. 5000/- per course as per instruction no. 6 of notification dated 06.08.2024.

You are, therefore, requested to submit the Eligibility-cum-Registration Slip / Continuation Return alongwith Annexure-I & II for the session 2025-26 as per the above schedule.

Further, following action are also required to be taken by the Chairpersons (UTDs)/Director (HSB) and PDUCIC as per notification already circulated vide Endst. No. Regn./UTD/2024/3149-85 dated 06.08.2024:

- I. The PDUCIC is required to add correction in the certificate mentioned in online-Eligibility-cum-Registration Slips as per sr. no. 2 of the Notification.
- II. The PDUCIC shall generate online course wise list of admitted students having details i.e. name of the course, course code, sanctioned intake, total no. of admitted students having a consolidated report of total number of students, Category wise details of students having category (admitted category (AI/HOGC/SC/DSC/BCA/BCB etc.), Original Category (no. of SC/DSC, BCA/BCB, EWS, PWD, FF/Ex-Serviceman, total no. of Male/Female/Transgender), Minority (Sikh, Jain, Muslims, Esai, Parsi etc.) Kashmiri Migrants, Supernumerary category students/International Students etc. (**Annexure-I**) and other such lists as desired by the Registration Branch and the Hardcopy of the same shall be submitted to the Registration Branch by the Chairperson, UTDs/School with Registration Booklet having Registration Slips in soft binding.
- III. The PDUCIC shall make the provision of annual continuation return of the students admitted in 2nd year onwards of the courses running in UTDs on the pattern of affiliated colleges having all particulars of the students collected in 1st year and the Continuation Return must have a column for fees details upto the year of Return, end semester results of the students of the year previous to the year of submission of Continuation Return as the State Govt. agencies/UGC/AICTE also seek data regarding result of previous year of the students promoted to the next year of a course. The PDUCIC shall generate the list of all continued students as per **Annexure-II**.
- IV. The panel for preparing/editing/updating the Eligibility-cum-Registration Slip / Continuation Return shall be made available to the Department concerned from the date of start of admission in the course upto the 20 days of the last date of admission as notified by the University. The Department concerned shall generate three hard copies of the Eligibility-cum-Registration Slip one each for Department, Student and Registration Branch. The Department shall submit the Hard copy of the Eligibility-cum-Registration Slip meant for Registration Branch to the Registration Branch with various consolidated statistics in forwarding letter with separate details of the students admitted in each category in separate annexures as to be conveyed by the Registration Branch. The Chairpersons/Director UTDs/School shall also submit the Hardcopy of the Continuation Return with various statistical data as desired to the Registration Branch within 20 days of the last date of promotion to odd semester as per prospectus of the particular academic session.
- V. The Director HSB/Chairperson, Department concerned shall be allowed to fill the Examination Form of the students provisionally in respect of whom the Registration Return/Slips have been submitted to the Registration Branch. The Department shall submit the examination form of only those students in IInd semester whose registration has been finalized by the Registration Branch.

- VI. The School/Department concerned shall ensure the proper submission of Continuation Return of the student of 2nd year onward of a course to the Registration Branch and shall not fill the examination form for end semester examination of a particular year of the students whose continuation return have not been submitted by the Department.
- VII. The PDUCIC shall make the students panel available to the Department permanently from the session 2024-25 for updating the status of the students enrolled in all years of the courses (i.e. Ist year/IInd year/IIIrd year etc.). It will be the responsibility of the Director, HSB/Chairperson of the Department concerned to update the data immediately in case of left out/admission cancelled/name struck off/readmitted student.


Assistant Registrar (Regn.)
for Registrar

Endst. No. Regn./ UTD/2025/ 3235 Dated 07-07-2025

Copy of the above is forwarded to Director, PDUCIC, GJUS&T, Hisar with a request to take further necessary action as per above instructions. He is also requested to upload a copy of the above letter on University website.


Assistant Registrar (Regn.)
for Registrar