

UNIVERSITY APPROVED BENCHMARKING FOR STUDENTS SUPPORT INSTITUTIONAL SERVICES

Minimum requirements (standards-benchmarking that university intends to put in place with time) regarding various excellent support systems for students are recommended below:

(1) Regarding Hostels

- I. Hostel facility be made available for all students (boys and girls).
- II. Late night Canteen facility near hostel complex.
- III. Indoor games (Table Tennis/ Carom/etc.) facility in each hostel.
- IV. At least 2-3 Guest Rooms in each hostel.

(2) Regarding Sports

- I. Yoga and Meditation Centre should be created.
- II. The swimming pool/ cycling-tracks in the Campus
- III. Walking tracks in the Girls Hostels complex

(3) Regarding recreational/entertainment activities

- I. Music/Cultural Club with the availability of instruments such as Tanpura, Sitar, Harmonium, Tabla, Guitar, etc.
- II. Fine Arts and Dramatic Club
- III. Expedition/Adventure/Trekking Club
- IV. Open Air Theatre (OAT) should be made functional for arranging various activities.
- V. Movie/Entertainment Club. Arrangement for weekly screening of movies in auditorium/OAT.

(4) Regarding Students

- I. The induction programme for freshers.
- II. In each Practical Group there should not be more than 15 students in PG and 20 students in UG classes.
- III. Special classes for weak students.
- IV. NCC unit to be established.
- V. Adequate class room/lab furniture for students as per policy of the university.
- VI. Drinking water (Filtered water with cooler) and toilets for public/students at various sites be cleaned regularly.

(5) Examination Related

- I. Result Declaration in time by the Controller of Examinations
- II. DMC : Should reach in each department immediately after declaration of results.
- III. M. Tech. / M. Pharma/ M.Sc. Viva voce to be conducted within time-limits from the month of submission of project report/dissertation report.
- IV. Ph. D viva-voce should be held within time-limits from submission of thesis.
- V. Details of results of students should be made available of university website

(6) Regarding Scholarship/Assistantship/Fee/Account Matter

- I. U.C. for JRF/SRF should be sent to the concerned quarter within time-limits from the date of submission by respective teachers/students.
- II. Provision for Online fee deposition and manual fee deposition time should be extended suitably as and when required
- III. Fee details to be provided to students on line on university website for the purpose of income tax etc.

(7) Admission related activities

- I. On line admission cum entrance test.
- II. On line counseling for students in the courses where admission seekers are large in number.
- III. A Kit containing handbook, I card, library card and copy of syllabi etc. be given to each student.

(8) Training and Placement Activities

- I. Arrangement for conducting Soft skills and personality development programmes for final/pre-final year students.
- II. Provision for monitoring of students under training in outside agencies/firms.
- III. The Teacher-Advisers of different teaching departments should work in coordination with Training and Placement Cell of the University.
- IV. Extension-Lectures should be conducted on regular interval from corporate and industry.

(9) Creation of new facilities

- I. Proper Solid Waste Management for sanitation.
- II. Girls/Common room in each teaching block.
- III. Covered passage connecting one block to the other with the following connections between Block 1-2-3, Block 4-5-6, Block 1-4, Block 3- 6.

(10) Miscellaneous

- I. CC TV arrangements at various sites.
- II. Sanitation of campus including toilets.

Note: All efforts may be made to provide maximum facilities to students and scholars of this university in a planned manner by respective officers/departments.