

**OFFICE OF THE COORDINATOR, TEQIP-II
GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR
GOVERNANCE DEVELOPMENT PLAN**

	INSTITUTIONAL GOVERNANCE REVIEW TEMPLATE	SUPPORTING EVIDENCE	Development Plan	Expected Delivery time frame	
A.	PRIMARY ACCOUNTABILITIES				
A1	<p>Has the Governing Body approved the Institutional strategic vision, mission and plan – identifying a clear development path for the institution through its long-term business plans and annual budgets?</p>	<p>ASSESSMENT SCALE 1 (MORE THAN 75%)</p> <ul style="list-style-type: none"> • Yes, Institutional vision, mission and plan formulated after thorough discussion with senior faculty, are approved in 2004. Prior to this the vision/mission were contained in the form of preamble in the Statute. • Business plans and annual budgets containing all the details of expenditure and income on the accounts are discussed in finance committee meeting and approved by the Executive Council (Governing Body). • 	<p>Please refer our University Statute and annual reports (enclosed herewith)</p>	<p>Provision already exists in our system</p>	<p>Already achieved</p>

<p>A2</p>	<p>Has the Governing Body ensured the establishment and monitoring of proper, effective and efficient systems of control and accountability to ensure financial sustainability (including financial and operational controls and management, clear procedures for managing physical and human resources)</p>	<p>ASSESSMENT SCALE 1 (MORE THAN 75%)</p> <ul style="list-style-type: none"> • The annual budget is discussed by the Finance Committee and duly approved by the Executive Council (Governing Body) and subsequent by the University Court every year in the month of March. • The budget contains provision regarding risk management and financial sustainability. 	<p>Please refer our University Annual Budget Reports (enclosed herewith)</p>	<p>Provision already exists in our system</p>	<p>Already achieved</p>
<p>A3</p>	<p>Is the Governing Body monitoring institutional performance and quality assurance arrangements?</p> <p>Are these benchmarked against other institutions (including accreditation, and alignment with national and international quality assurance systems) to show that they are broadly keeping pace with the institutions they would regard as their peers or competitors to ensure and enhance institution reputation?</p>	<p>ASSESSMENT SCALE 1 (MORE THAN 75%)</p> <ul style="list-style-type: none"> • Yes, Institutional policies, values and processes for enhancing and assuring quality are envisaged in University Statute. • Course programmes are discussed in respective Board of Studies/Faculty/Academic Council where external experts are given due representation. The decision 	<p>Please refer our University Statute (enclosed herewith)</p>	<p>Provision already exists in our system</p>	<p>Already achieved</p>

		<p>of Board of Studies are discussed by the Academic Council and approved and if necessary are referred to Executive Council for approval. The course contents are formulated by the Staff Council taking into consideration the details of the model curricula supplied by AICTE/UGC and the neighbouring institutions. The benchmark (above 75% of course contents matching) is considered for granting equivalence to the course of other universities.</p>			
A4	<p>Has the Governing Body put in place suitable arrangements for monitoring the head of the institution's performance?</p>	<p>ASSESSMENT SCALE 1 (MORE THAN 75%)</p> <ul style="list-style-type: none"> • Yes, performance of the university is monitored by the Chancellor, the Governor of Haryana, who chairs often the University Court meetings. 	<p>Please refer our University Statute (enclosed herewith)</p>	<p>Provision already exists in our system</p>	<p>Already achieved</p>

B. OPENNESS & TRANSPARENCY IN THE OPERATION OF GOVERNING BODIES					
B1	Does the Governing Body publish an annual report on institutional performance?	<p>ASSESSMENT SCALE 1 (MORE THAN 75%)</p> <ul style="list-style-type: none"> • Yes, the annual report is published and approved by the Executive Council. 	Copy of the latest annual report (s) enclosed	Provision already exists in our system	Already achieved
B2	Does the Governing Body maintain, and publicly disclose a register of interests of members of its governing body?	<p>ASSESSMENT SCALE 1 (MORE THAN 75%)</p> <ul style="list-style-type: none"> • Yes, the very Constitution of Executive Council is an indication of register of interests of its members. • The same is available on university website. 	Please refer our University Statute (enclosed herewith)	Provision already exists in our system	Already achieved
B3	Is the Governing Body conducted in an open a manner, and does it provide as much information as possible to students, faculty, the general public and potential employers on all aspects of institutional activity related to academic performance, finance and management?	<p>ASSESSMENT SCALE 1 (MORE THAN 75%)</p> <ul style="list-style-type: none"> • Yes, the minutes of all the meetings of E.C. are made available publicly on the university 	Please see Minutes of last EC meeting(s) and latest copy of university	Provision already exists in our system	Already achieved

		<p>website.</p> <ul style="list-style-type: none"> • The truthfulness is ascertained by inviting comments/ feedback for the members on the minutes of the meetings which are discussed in the next meeting. • Student admission is dealt by admission committee and all the information is made public in the form of University Prospectus which is also put on the University Website. • The agenda of the Executive Council include the information regarding students, faculty, staff on all aspects of activities related to academic performance, finance and management. 	<p>prospectus (enclosed herewith)</p>		
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C	KEY ATTRIBUTES OF GOVERNING BODIES				
C1	<p>Are the size, skills, competences and experiences of the Governing Body, such that it is able to carry out its primary accountabilities effectively and efficiently, and ensure the confidence of its stakeholders and constituents?</p>	<p>ASSESSMENT SCALE 1 (MORE THAN 75%)</p> <ul style="list-style-type: none"> • Yes, the size of the Executive Council is sufficient (presently 18 members) so as to be able to carry out its primary accountabilities effectively. • The members of Executive Council are from amongst distinguished professionals and eminent persons from industry/technical universities/IITs/IIMs/AICTE etc. besides Deans, Principals of affiliated colleges, Professors and two elected teachers. • Wherever needed the sub-committees are formulated out of Executive Council members considering their skills and experiences. 	<p>Please refer our University Statute. (enclosed)</p> <p>Current list of EC members (enclosed)</p>	<p>Provision already exists in our system</p>	<p>Already achieved</p>

C2	Are the recruitment processes and procedures for governing body members rigorous and transparent?	<p>ASSESSMENT SCALE 1 (MORE THAN 75%)</p> <p>Some members of Executive Council are ex-officio (like Dean, Professors etc.) while others are elected (02 teachers) or nominated by Chancellor on the recommendation of Vice Chancellor as contained in the university statute. Vice-Chancellor is its Chairman and Registrar as the Secretary.</p>	Please refer our University Statute (enclosed herewith)	Provision already exists in our system	Already achieved
C3	Does the Governing Body have actively involved independent members and is the institution free from direct political interference to ensure academic freedom and focus on long-term educational objectives?	<ul style="list-style-type: none"> • Yes, the independent (external) members are involved in the Executive Council which are nominated by the Chancellor from amongst distinguished professionals and eminent persons from industry/technical universities/IITs/IIMs/AICTE etc. besides Deans, Principles of affiliated colleges, Professors and two elected teachers. • University is free from direct political interference to ensure 	University being Autonomous Body	Provision already exists in our system	Already achieved

		academic freedom and to achieve long term educational objectives.			
C4	Are the role and responsibilities of the Chair of the Governing Body, the Head of the Institution and the Member Secretary serving the governing body clearly stated?	<p>ASSESSMENT SCALE 1 (MORE THAN 75%)</p> <ul style="list-style-type: none"> • Yes, the role and responsibilities of the Chair of the Executive Council i.e. Head of the Institution (Vice Chancellor) and Secretary (Registrar) are clearly stated in the University Statute. 	Copy of relevant portion of University Statute is enclosed.	Provision already exists in our system	Already achieved
C5	Does the Governing Body meet regularly? Is there clear evidence that members of the governing body attend regularly and participate actively?	<p>ASSESSMENT SCALE 1 (MORE THAN 75%)</p> <ul style="list-style-type: none"> • Yes, the Executive Council meets regularly i.e. on an average 3-5 times every year. • Almost all the members attend most of the meetings of Executive Council or its sub-committee(s). 	Copy of minutes of Executive Council meeting is enclosed.	Provision already exists in our system	Already achieved

D	EFFECTIVENESS AND PERFORMANCE REVIEW OF GOVERNING BODIES				
D1	Does the Governing Body keep their effectiveness under regular review and in reviewing its, reflect on the performance of the institution as a whole in meeting its long-term strategic objectives and its short-term indicators of performance/success?	<p>ASSESMENT SCALE 1 (MORE THAN 75%)</p> <ul style="list-style-type: none"> • Yes, the Executive Council has its agenda in every meeting and the minutes are formulated and distributed among the members and put on university website along with action taken report on decisions taken in its previous meeting for ensuring the compliance. 	Minutes of latest Executive Council meeting(s) are enclosed.	<p>Provision already exists in our system by higher statutory bodies i.e. university court etc.</p> <p><i>We may explore the new and additional process for regular review of governing body performance.</i></p>	Already achieved
D2	Does the Governing Body ensure that new members are properly inducted, and existing members receive opportunities for further development as deemed necessary?	<p>ASSESMENT SCALE 1 (MORE THAN 75%)</p> <ul style="list-style-type: none"> • Yes, the new members are properly introduced and the existing members are involved in sub-committees wherever deemed necessary. 	Minutes of latest Executive Council meeting(s) are enclosed.	Provision already exists in our system.	Already achieved

E	REGULATORY COMPLIANCE				
E1	<p>Does the Governing Body ensure regulatory compliance* and, subject to this, take all final decisions on matters of fundamental concern to the institution.</p>	<p>ASSESSMENT SCALE 1 (MORE THAN 75%)</p> <ul style="list-style-type: none"> • All the decisions on matters of fundamental concern are taken, taking into consideration provisions contained in Statutes and Ordinances. • It is ensured that the decisions are in accordance with the rules and regulations of AICTE/UGC/State Govt. • All the UG and PG programmes (B.Tech. & M.Tech.) are duly approved by AICTE. • The university is recognized under Clause 12(B) of UGC having academic autonomy and degree granting authority. • The mandatory disclosure was made to AICTE whenever needed. • The fee is charged from the students within the 	<p>Refer our university Statue and Ordinances enclosed.</p>	<p>Provision already exists in our system.</p> <p><i>Current practices will be sustained in more effective manner.</i></p>	<p>Already achieved</p>

		<p>limits specified by the university being an autonomous body.</p> <ul style="list-style-type: none"> • State Govt. rules for admission including reservation policy are implemented/respected. 			
E2	Does the regulatory compliance include demonstrating compliance with the 'not-for-profit' purpose of education institutions	<ul style="list-style-type: none"> • The purpose of education in university is not for the profit but for producing trained manpower for advancement of the country. 	Refer our university Statue and Ordinances enclosed.	<i>Provision already exists in our system.</i>	Already achieved
E3	Has there been accreditation and/or external quality assurance by a national or professional body? If so, give details: name, status of current accreditation etc	<ul style="list-style-type: none"> • Yes, the university has established an Internal Quality Assurance Cell (IQAC) for monitoring the Quality in education. • Yes, the university has been accredited by NAAC as 'A' grade in 2004 and again re-accredited in 2009. The current status of accreditation is grade 'A'. 	Refer our university Statue and Ordinances enclosed. Letter of accreditation from NAAC is enclosed.	Provision already exists in our system. <i>The university will continue to subject itself for accreditation by National and International Professional bodies to assure the quality to all its stakeholders like timely accreditation of NAAC and NBA.</i>	Already achieved. NBA Accreditation by March, 2015

