



UGC – HUMAN RESOURCE DEVELOPMENT CENTRE

(Erstwhile UGC-Academic Staff College)

Guru Jambheshwar University of Science & Technology, Hisar-125 001 (Haryana)

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Please read the instructions before filling in this form:

- This form must be filled in completely as incomplete form will not be considered.
- This form must be forwarded through proper channel. However Advance Copy on-line/off-line may be sent to save time.
- Only those teachers who are selected for a particular course will be informed about the programme.
- Every teacher will be required to undertake a mini project/paper presentation/field work/experimentation as per the requirements of the course and as assigned by the HRDC. However a participant may come along with an already prepared paper/proposal for usage during the course.
- Certificates of completion of course will be given only to those participants who will attend the course for the full duration.
- TA/DA etc. will be paid to the participants as per UGC rules.
- No Leave of any kind is permissible during the course.
- Registration/Admission Fee of Rs. 1000/- (non-refundable) will be deposited in shape of Demand Draft in favor of "DIRECTOR-HRDC, GJUS&T" payable at Hisar for every course as per the communication from UGC-HRDC, GJUS&T, Hisar.

APPLICATION FOR UGC SPONSORED (tick whichever is applicable)

<input type="checkbox"/>	Orientation Programme	:	No. _____
<input type="checkbox"/>	Refresher Programme in	:	_____
<input type="checkbox"/>	Short Term Course in	:	_____
<input type="checkbox"/>	Special Course/Others	:	_____

Recent
Photograph

(To be affixed)

Duration of Programme /Course : _____

- Name of the candidate (in BLOCK Letters) : _____
- Designation : _____
- Salary/Grade Pay : _____
- Date of Birth :

D	D	M	M	Y	E	A	R
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- Gender & Marital Status :

MALE	FEMALE	&	MARRIED	UNMARRIED
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- Category :

GEN	SBC	OBC	BC	SC	ST	PH	ANY OTHER
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- Subject with branch of study : _____
- Institutional Address : _____

- Address for Correspondence : _____

- Contact No. : _____
- E-mail address : _____
- Date of Appointment : _____
- Nature of Appointment : Regular/Temporary/Ad hoc/Contract/Part time
- Type of Institute : Govt./Govt. Aided/Self Finance/Autonomous/Others
- University/affiliating University: _____
- Teaching Experience : UG____Years, PG ____ Years; Total ____ Years

17. Details of Course Attended :

Programme/Course	Duration	Name of the HRDC/ASC
Orientation Programme		
Refresher Course		
Short Term Course		
Special Course (.....)		

18. Would you require accommodation facilities during the programme : ☐ YES ☐ NO

19. Any other information : _____

DECLARATION:

I hereby declare that all the information furnished in this application form is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my application/admission is liable to be rejected/cancelled.

Place : _____

Date : _____

Signature of the Applicant

CERTIFICATE FROM THE FORWARDING AUTHORITY

I hereby certify that:

- (i) Our college/university is included in the list of institutions under Sec. 2 (f) and 12B of UGC Act.
- (ii) Our college does not come in the purview of the Section 2(f) of the UGC Act but has been affiliated to the University of _____ for at least two years.
- (iii) The application of the above named teacher is forwarded with the recommendation that when selected he/she will be relieved in time to participate in the above course.
- (iv) The information given above by the applicant is true, complete and correct.

Place : _____

Date : _____

Signature with seal

FOR OFFICE USE ONLY

Selected for the Orientation Programme/Refresher Course/STC/_____

_____ commencing from _____

D. D. No.: _____ Dated: _____ Rs.: _____

Name of the Bank: _____

Remarks (if any): _____

Diary No.: _____

DIRECTOR-HRDC