



Guru Jambheshwar University of Science & Technology, Hisar, Haryana-125001

(3 Times 'A' Grade NAAC Accredited State Govt University)

(Established by State Legislature Act 17 of 1995)



## Internship Application Form (Internship cum Placement)

(Only for Affiliated College Students of B.Tech CSE/IT/ECE/ME/PTG/PKG/BME/Agricultural Engg./Aeronautical Engg/EEE/Civil/Electrical/PTG&PKG)

Coordinated by T&P Cell: <input type="checkbox"/>	or	Permitted by T&P Cell: <input type="checkbox"/>	(Please <input checked="" type="checkbox"/> any one)
Type of Placement (On/Off/Pool Campus)		Date of Drive:	

### Personal Details:

1. Roll No.		2. Program Name:	
3. Student Name		4. Male/Female:	
5. Father's Name			
6. Date of Birth		7. Aadhaar No.	
8. Home Address			
9. Student Contact No.		10. Parents Contact No.	
11. Student E-mail ID			

### Academic Details:

1. 10 <sup>th</sup> age	2. 12 <sup>th</sup> age	3. Diploma %age/CGPA (If any)					
4. SGPA in B.Tech.	1 <sup>st</sup> Sem.	2 <sup>nd</sup> Sem.	3 <sup>rd</sup> Sem.	4 <sup>th</sup> Sem.	5 <sup>th</sup> Sem.	6 <sup>th</sup> Sem.	CGPA
5. No of Active / Un-Cleared Backlogs/Re-Appears (If Any) :							

### Company Details:

1. Company Name							
2. National /Multinational		3. CTC Offered:					
4. Company Address							
5. Company Contact No.		6. Company Website:					
7. HR Name							
8. HR Contact No.							
9. HR E-mail ID							
10. Company Establishment year		11. Domain of Company:					
12. Tentative Date of start of Internship (not late than 01 <sup>st</sup> Feb.)		13. Internship Period (Months):					
14. Internship	Location	Core Area			Stipend (per month)		

### Documents to be enclosed:

- (i) Proof of Placement Permitted/Coordinated by T&P Cell of University.
- (ii) Photocopy of Job Offer letter mentioning requirement of Last Semester internship
- (iii) Photocopy of DMCs (10<sup>th</sup>, 12<sup>th</sup>&B.Tech. from 1<sup>st</sup> sem. to 6<sup>th</sup>sem.)
- (iv) Photocopy of Aadhaar card.

(Signature of the Student)

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## Declaration/Undertaking from student

I, \_\_\_\_\_ Roll No \_\_\_\_\_, student of \_\_\_\_\_  
(Class) do hereby undertake the following:

- (i) I hereby declare that **all the information filled by me is true**. If it is found false, at any stage, the university is authorized to take disciplinary action against me according to university i.e. GJUS&T, Hisar policies and regulations.
- (ii) I hereby undertake that I have **carefully read all the guidelines/policy/rules/instructions** regarding last semester Internship, as specified by GJUS&T, Hisar and I do abide by all of them.
- (iii) I hereby understand that I have to **complete my internship in the same organization**, for which I am seeking the approval. Once approval is given, I shall neither apply for changing the internship organization, nor the scheme of last semester.
- (iv) I hereby assure that my **conduct** during internship will be good and in accordance with guidelines/policy/rules & instructions of university.
- (v) I hereby understand and agree that University bears no responsibility of anything which happens to me during my stay of internship in company.
- (vi) I hereby confirm that no direct/indirect payment has been done (or will be done) to the company (or any other person) for job/internship and in case of violation of same found at any stage, my internship will get cancelled and I will do course work at University during 8<sup>th</sup> semester of next academic session.

Date: \_\_\_\_\_

(Signature of the Student)

Name : \_\_\_\_\_

## Declaration by Parent/Guardian

I \_\_\_\_\_ (Mother/Father/Guardian)  
hereby fully endorse the above undertaking/declaration given by my child/ward and I will endeavour to induce my child/ward to do his/her best to observe the above stated undertaking in words and spirit. I have also carefully read the proforma filled by my child/ward.

Occupation(Mother/Father/Guardian): \_\_\_\_\_

Mobile No. \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Mother/Father/Guardian)

Place: \_\_\_\_\_

## For office use of Affiliated College

Training & Placement Cell of the college has reviewed/checked the application form of Mr./Ms. \_\_\_\_\_, Roll No. \_\_\_\_\_ Course \_\_\_\_\_ of \_\_\_\_\_ department and hereby determines as follows :

- (i) E-mail Date/Letter No. (Permitted/Coordinated by T&P Cell) \_\_\_\_\_
- (ii) Eligible/Not Eligible for Internship: \_\_\_\_\_
- (iii) Reason if found not Eligible: \_\_\_\_\_

**T.P.O.**

(If student is found Eligible)

The following faculty mentor has been assigned to applicant for last semester internship program.

Name & Designation of faculty Mentor: \_\_\_\_\_

Regular/Contractual: \_\_\_\_\_ Contact No. \_\_\_\_\_

E-mail ID of faculty Mentor: \_\_\_\_\_

Signature of faculty Mentor: \_\_\_\_\_

Further it is certified that:

- Placement/internship was coordinated/Permitted by Training & Placement Cell of the college and company is reputed and is appropriately suitable for 8<sup>th</sup> semester internship.
- Any direct/indirect payment has neither been done by the student/college to the company nor by the student to the college for job/internship.

Recommended for approval and necessary action of Director (Placement), Training & Placement Cell, GJUS&T, Hisar.

(Signature of Director/Principle with stamp)

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## For office use of Training & Placement Cell, GJUS&T, Hisar

- (i) Internship Recommended /Not Recommended: \_\_\_\_\_
- (ii) Reason, if not Recommended: \_\_\_\_\_

Recommended & forwarded to Dean (FET), GJUS&T, Hisar

**Director (Placement)**

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## For office use of Dean (Faculty of Engineering)

- (iii) Internship Approved /Not Approved: \_\_\_\_\_
- (iv) Reason, if not approved: \_\_\_\_\_

**Dean (Faculty of Engineering)**

(To be forwarded to Director/Principle of college for issuing Internship-Cum-Relieving letter to student)



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## Internship Application Form (Internship Only)

(Only for Affiliated College Students of B.Tech CSE/IT/ECE/ME/PTG/PKG/BME/Agricultural Engg./Aeronautical Engg/EEE/Civil/Electrical/PTG&PKG)

Provided by College or Self:	
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### Personal Details:

1. Roll No.		2. Program Name:	
3. Student Name		4. Male/Female:	
5. Father's Name			
6. Date of Birth		7. Aadhaar No.	
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1. 10 <sup>th</sup> age	2. 12 <sup>th</sup> %age	3. Diploma %age/CGPA (If any)					
4. SGPA in B.Tech.	1 <sup>st</sup> Sem.	2 <sup>nd</sup> Sem.	3 <sup>rd</sup> Sem.	4 <sup>th</sup> Sem.	5 <sup>th</sup> Sem.	6 <sup>th</sup> Sem.	CGPA
5. No of Active / Un-Cleared Backlogs/Re-Appears (If Any) :							

### Company/Organization Details:

1. Company/Organization Name							
2. Type of Organization (Please Tick)	Reputed research organization / Public Sector Undertaking / Govt Sponsored Project / MNC / Very Reputed company with minimum 5 years of establishment / 250 Bedded Hospital for BME students						
3. Company Address							
4. Company Contact No.		5. Company Website:					
6. HR Name							
7. HR Contact No.							
8. HR E-mail ID							
9. Company Establishment year		10. Domain of Company:					
11. Tentative Date of start of Internship (not late then 1 <sup>st</sup> Feb)		12. Internship Period (Months):					
13. Internship	Location	Core Area			Stipend (per month)		

<b>Documents to be enclosed:</b>	<b>Terms and Conditions for Internship:</b>
(i) Photocopy of Internship Offer letter.	(i) Student should have No Active Re-appear/backlog.
(ii) Photocopy of DMCs (10 <sup>th</sup> , 12 <sup>th</sup> &B.Tech. from 1 <sup>st</sup> sem. to 6 <sup>th</sup> sem.)	(ii) Student should have CGPA 6.0 & above up to 6 <sup>th</sup> semester.
(iii) Photocopy of Aadhaar card	(iii) Internship allowed only in (Some Credential Doc to be given as proof)
	a) Reputed research organization or
	b) Public Sector Undertaking or
	c) Govt Sponsored Project or
	d) MNC or
	e) Very Reputed company (registered with Corporate Affairs Ministry) with minimum 5 years of establishment or
	f) 250 Bedded Hospital (for BME students only)
	(iv) Minimum Stipend as Rs.15,000/- per month.

(Signature of the Student)

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## Declaration/Undertaking from student

I, \_\_\_\_\_ Roll No \_\_\_\_\_, student of \_\_\_\_\_

(Class) do hereby undertake the following:

- (i) I hereby declare that **all the information filled by me is true**. If it is found false, at any stage, the college/university is authorized to take disciplinary action against me according to university i.e. GJUS&T, Hisar policies and regulations.
- (ii) I hereby declare that all the **terms and conditions mentioned on Page-1** are completely met for my case.
- (iii) I hereby undertake that I have **carefully read all the guidelines/policy/rules /instructions** regarding last semester Internship, as specified by GJUS&T, Hisar and I do abide by all of them.
- (iv) I hereby understand that I have to **complete my internship in the same organization**, for which I am seeking the approval. Once approval is given, I shall neither apply for changing the internship organization, nor the scheme of last semester.
- (v) I hereby assure that my **conduct** during internship will be good and in accordance with guidelines/policy/rules & instructions of university.
- (vi) I hereby understand and agree that College/University bears no responsibility of anything which happens to me during my stay of internship in company.
- (vii) I hereby confirm that no direct/indirect payment has been done (or will be done) to the company (or any other person) for job/internship and in case of violation of same found at any stage, my internship will get cancelled and I will do course work at College during 8<sup>th</sup> semester of next academic session.

Date: \_\_\_\_\_

(Signature of the Student)

Name : \_\_\_\_\_

## Declaration by Parent/Guardian

I \_\_\_\_\_ (Mother/Father/Guardian) hereby fully endorse the above undertaking/declaration given by my child/ward and I will endeavour to induce my child/ward to do his/her best to observe the above stated undertaking in words and spirit. I have also carefully read the proforma filled by my child/ward.

Occupation(Mother/Father/Guardian): \_\_\_\_\_

Mobile No. \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Mother/Father/Guardian)

Place: \_\_\_\_\_

## For office use of Affiliated College

Training & Placement Cell of the college has reviewed/checked the application form of Mr./Ms. \_\_\_\_\_, Roll No. \_\_\_\_\_ Course \_\_\_\_\_ of \_\_\_\_\_ department and hereby determines as follows :

- (i) Eligible/Not Eligible for Internship: \_\_\_\_\_  
(ii) Reason if found not Eligible: \_\_\_\_\_

**T.P.O.**

(If student is found Eligible)

The following faculty mentor has been assigned to applicant for last semester internship program.

Name & Designation of faculty Mentor: \_\_\_\_\_

Regular/Contractual: \_\_\_\_\_ Contact No. \_\_\_\_\_

E-mail ID of faculty Mentor: \_\_\_\_\_

Signature of faculty Mentor: \_\_\_\_\_

Further it is certified that:

- Placement/internship was coordinated/Permitted by Training & Placement Cell of the college and company is reputed and is appropriately suitable for 8<sup>th</sup> semester internship.
- Any direct/indirect payment has neither been done by the student/college to the company nor by the student to the college for job/internship.

Recommended for full semester Internship & Forwarded for approval and necessary action of Director (Placement), Training & Placement Cell, GJUS&T, Hisar.

**(Signature of Director/Principle with stamp)**

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## For office use of Training & Placement Cell, GJUS&T, Hisar

- (i) Internship Recommended /Not Recommended: \_\_\_\_\_  
(ii) Reason, if not Recommended: \_\_\_\_\_

Recommended & forwarded to Dean (FET), GJUS&T, Hisar

**Director (Placement)**

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## For office use of Dean (Faculty of Engineering)

- (i) Internship Approved /Not Approved: \_\_\_\_\_  
(ii) Reason, if not approved: \_\_\_\_\_

**Dean (Faculty of Engineering)**

(To be forwarded to Director/Principle of college for issuing Internship-Cum-Relieving letter to student)